LEESBURG FIREFIGHTERS PENSION BOARD
AUGUST 4, 2025 QUARTERLY MEETING
2:00 A.M.

Members Present:
Walter Roenbeck, Chairman
Steve Allen, Trustee
Ryan Owens, Trustee
Ronny Goeler, Trustee

Absent:
William Middlemiss, Trustee

Others Present:
Paula Freiman, Actuary
Frank Wan, BCA
Richelle Levy, Pension Attorney
Jeff Amrose, GRS Actuary
Piotr.krekora, GRS Actuary

The meeting was called to order at 2:00 P.M. Chairman Roenbeck requested comments from the public. No comments were brought forth.

Actuary Discussion
Administrator Sonja Shaffer presented the Board with the 2019 RFP submission from Gabriel, Roeder, Smith & Company (GRS) and introduced representative Jeff Amrose and Piotr Krekora.

Mr. Amrose briefed the Board on the assistance they have provided to the current actuary as Freiman & Little transition and provided an overview of the company and the services it provides.

Discussion was had on retaining GRS actuary services. Chairman Roenbeck reviewed the fees and noted that they were not changing.

A motion was made by Trustee Allen to retain the services of GRS and seconded by trustee Goeler. All in favor, motion carried.

Pension Attorney Levy presented the new service contract previously drafted at the Chairman's direction. Ms. Levy reviewed the points of the contract and advised the Board that it mirrored the service contract between the Board and FLA.

A motion was made Trustee Allen to allow the Chairman to finalize and sign the agreement between GRS and the Pension Board and seconded by Trustee Goeler. All in favor, motion carried.

Pension Attorney - Richelle Levy

Ordinance Discussion
Ms. Levy provided the Board with a draft ordinance to be presented to the Sponsor for Commission approval. Ms. Levy asked for verification that the effective date for all changes would be October 1, 2025, which was affirmed by the Board.

A motion was made by Trustee Owens to allow the attorney to alter the draft ordinance language based on the Boards meeting discussion and submit same to the Sponsor. Motion was seconded by Trustee Allen, all in favor, motion approved.

Discussion was had on pensionable pay in relation to overtime inclusion. Trustee Allen brought forth a concern on the Sponsors interpretation of hours worked in their 3 week cycle and how straight pay and overtime were being determined. Trustee Allen advised that four (4) different pay codes are used to count both base pay hours and OT hours depending on how many hours they work in a 3-week period. If the fireman reaches 159 hours, anything after that in the 3-week period is OT. Any hours before that are base pay. However the one code is used anytime a fireman works outside of his regular shift . If they do not reach 159 hours in the 3 weeks, then this code used to key payroll are paid at their regular straight pay. Anything over 159 are considered OT and would begin the accumulation point to get to the 100 hours of pensionable OT. Trustee Allen advised that anything not over the 159 threshold should be pensionable as regular pay.

The City is currently not taking contributions from Codes used outside of a members regular shift and they do not include those monies earned in the members pensionable income reports which are used to calculate their benefits. This, in turn, lowers the amount of benefits they receive upon retirement.

Administrator Shaffer advised she would present the concern to the Sponsor for review.

Other/Pending/or New Business

A motion to adjourn the meeting was made by Trustee Allen and seconded by Trustee Owens. All in favor, motion approved.

Meeting adjourned at 2:52 PM

A motion to reopen the meeting was made by Trustee Allen and seconded by Trustee Owens. All in favor, motion approved.

Ms. Levy requested that the Board make a decision on drop statement frequency and advised that most members prefer quarterly statements, but that annual statements were available as well. A motion to issue quarterly drop statements was made by Trustee Allen and seconded by Trustee Owens. All in favor, motion approved.

A motion to adjourn the meeting was made by Trustee Allen and seconded by Trustee Owens. All in favor, motion approved.

Meeting adjourned at 3:09 PM

Next Board Meeting – Wednesday, Sept 10, 2025

Chairman Date

Prepared by SV